

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, *CHAIR*

BARBARA Y. TIDWELL, *VICE CHAIR*

KATHRYN A BEUS

SANDI GOODLANDER

NOLAN P. GUNNELL

MARK R. HURD

KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840

www.cachecounty.org

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, APRIL 9, 2024**

Council meetings are live streamed on the Cache County YouTube channel at:

<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AGENDA

COUNCIL MEETING

- 5:00 p.m.**
1. **CALL TO ORDER**
 2. **OPENING** – Councilmember Sandi Goodlander
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (March 26, 2024; Board of Canvassers March 18, 2024)
 5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Other Items:**
 6. **ITEMS OF SPECIAL INTEREST**
 - a. ARPA Funds Discussion – Alma Burgess, Cache County Grants Manager
 7. **DEPARTMENT OR COMMITTEE REPORTS**
- 5:30 p.m.**
(Estimated)
8. **PUBLIC HEARINGS**
 9. **PENDING ACTION**
 10. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**
 - a. **Resolution 2024-08** **A Resolution Organizing the Introduction, Format, and Table of Contents of the Countywide Policy Manual for Cache County**
 11. **OTHER BUSINESS**
 - a. **UAC Building Utah Conference** *April 10-11, 2024*
 - b. **UAC Management Conference** *April 30 – May 1, 2024 in St. George*
Barbara, Karl, Dave(?), Mark, Kathryn, Sandi
 - c. **Smithfield Health Days Parade** *Mary 11, 2024 at 10:00 am*
 - d. **Richmond Black & White Days Parade** *May 18, 2024 at 5:00 pm*
 - e. **March 2024 Building Permits**

12. **COUNCIL MEMBER REPORTS**

13. **ADJOURN**



David L. Erickson, Chair

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 435-755-1850 at least three working days prior to the meeting.

CACHE COUNTY COUNCIL

March 26, 2024 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Vice-Chair Barbara Tidwell, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Mark Hurd, Councilmember Kathryn Beus.

MEMBERS EXCUSED: n/a

STAFF PRESENT: David Zook, Micah Safsten, Eric Davis, Lola Bott, Ginafer Low, Lamat Poulsen, Kandace McCreary, Caitlynn Talbert, Terryl Warner, Bartt Nelson, Chad Jensen, Paul Borup, Scott Bodily, Amy Adams, Candace Smith, Dianna Schaeffer

OTHER ATTENDANCE: Micahel C. McKinnis, James Boyd

Council Meeting

1. **Call to Order 5:00p.m.** – Council Chair David Erickson
2. **Opening Remarks and Pledge of Allegiance** – Remarks: David Erickson [0:47](#)
3. **Review and Approval of Agenda APPROVED [3:18](#)**

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Councilmember Sandi Goodlander.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0
4. **Review and Approval of Minutes APPROVED [3:36](#)**

Action: Motion made by Councilmember Sandi Goodlander to approve the minutes; seconded by Councilmember Nolan Gunnell.

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0
5. **Report of the County Executive [4:02](#)**
 - A. **Discussion:** David Zook discussed a meeting he had with the GIS department. [4:06](#) David Zook invited the council to an emergency fire drill the Cache County Fairgrounds is having. [4:41](#) David Zook discussed the most recent Road Advisory Committee meeting. [5:04](#)
 - B. **Other Items:** Report on Fire District – David updated the council regarding reasons for holding off on making some appointments to the Fire Board. [6:22](#)
6. **Items of Special Interest [7:28](#)**
 - A. **Discussion:** Presentation from CAPSA – James Boyd, Chief Development Officer
James Boyd discussed the many services provided by CAPSA [7:44](#) James Boyd presented CAPSA’s stats since January 2024 [9:22](#) James Boyd implored the community to start believing and to take the “Power of Believing” pledge. [10:35](#) Councilmember Nolan Gunnell asked if both hospitals in Cache Valley provided forensic exams. [12:57](#) Councilmember Sandi Goodlander asked where CAPSA’s funding comes from. [13:30](#) Council chair David Erickson said he loved seeing all the local businesses that show support for CAPSA [15:10](#) Councilmember Kathryn Beus encouraged anyone who has not gone on a tour of CAPSA to go take one. [16:15](#)

7. Department or Committee Reports [16:54](#)

A. VOCA/VAWA Grant Update – Terry Warner, Director of Victim Advocate [17:06](#)

Terry Warner discussed her growing concern with Cache County moving towards a fear based model of leadership. [17:20](#) Terry Warner discussed the audit done by UOVC in July 2023 and concerns that it presented. She explained the changes that should have been made in order to keep funding. [19:33](#) Terry Warner emotionally expressed a personal uncomfortable experience that she recently had within the county and its leadership. She explained how this could affect grant funding [21:03](#) Terry Warner brought up a concern she had previously brought up concerning contracts being signed without any oversight. [26:46](#) Terry Warner mentioned how grants are not set in stone. [27:53](#) Terry Warner strongly encouraged the council to make changes to improve the culture within the county workplace and to have a respect based model. [28:29](#) Councilmembers expressed heartfelt support and a strong desire to improve the county workplace culture. [30:05](#) Terry Warner gave some suggestions for improving the workplace culture. [32:04](#) Councilmembers continued expressing their support. [33:33](#) Council chair David Erickson discussed the struggles of getting a whistleblower policy set in place within the county. [38:57](#) Terry Warner suggested that Personnel Management staff do some research on how to improve the culture. [42:59](#) Council chair David Erickson asked Amy Adams if a contract was presented to the county executive. [44:15](#) County Executive David Zook explained his point of view. He agreed there needs to be more respect shared across the county. [50:53](#) Terry Warner said UOVC would love to come up and meet with the council so that the county does not lose funding. [55:05](#) Councilmember Karl Ward expressed concerns about excessive change causing the county's challenges. [55:40](#) Councilmember Nolan Gunnell discussed why the council has executive sessions. [57:38](#) Terry Warner reiterated her suggestion of having Personnel Management find ways to improve the County's culture. [1:00:17](#)

8. Public Hearings [1:00:39](#)

A. Public hearing – *Ordinance 2024-03* – An ordinance to vacate the county road right –of-way located south of Millville City along 500 East, south of 3800 South and North of 4200 South. Including the right-of-ways between the Blacksmith Fork River and 600 East. [1:00:55](#)

Discussion: Matt Phillips, Public Works Director

Matt Phillips discussed the background of the ordinance and explained how all code requirements have been followed. [1:01:23](#) Matt Phillips described where the county road is located. [1:02:23](#) Matt Phillips gave explanation for the reasons they would like to vacate the area [1:03:37](#) Councilmember Sandi Goodlander asked for clarification on what roads were being vacated. [1:06:05](#)

Action: Motion made by Councilmember Nolan Gunnell to close the public hearing; seconded by Councilmember Karl Ward. [1:07:03](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

B. Public hearing – *Resolution 2024-6* – Appointing New Members to the Paradise Cemetery District [1:07:25](#)

Discussion: Micah Safsten, Senior Policy Analyst, explained the need for the county to appoint two new members to the Paradise Cemetery district. There were two applicants and the resolution would appoint them for a 4 year term. [1:07:49](#) David Curtis introduced himself and some of his background. He also took that opportunity to recommended Alyssa Petersen. [1:09:32](#)

Action: Motion made by Councilmember Kathryn Beus to close the public hearing; seconded by Councilmember Sandy Goodlander. [1:11:06](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

Action Motion by Councilmember Kathryn Beus to suspend the rules and pass Resolution 2024-06 to appoint David Curtis and Alyssa Petersen to the Paradise Cemetery District; seconded by Nolan Gunnell. [1:11:41](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

C. Public hearing – Resolution 2024-07 – Opening the 2024 Budget [1:12:14](#)

Discussion: Brittany Kingston, Sr. Financial Analyst, presented errors that were found after the budget had been published. Error 1: Amendment 26 and 27's POs were accidentally duplicated in Amendment 223. [1:12:48](#) Error 2: Amendment 227 had some expenditures that should have been recorded in both 2022 & 2023. [1:14:55](#) Error 3: There were some tax allocations that need to be fixed. [1:16:12](#)

Action: Motion made by Councilmember Nolan Gunnell to close public hearing; seconded by Councilmember Kathryn Beus. [1:18:17](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

9. Pending Action [1:18:29](#)

A. Resolution 2024-5 **A Resolution Amending Section VIII.AA of the County Personnel Policy and Procedure Manual Regarding Domestic Violence, Sexual Misconduct and Stalking**

Discussion: Micah Safsten, Sr Policy Analyst summarized amendments that were made at the last meeting. [1:19:03](#) Micah Safsten explained the current policy [1:20:19](#) Micah Safsten explained the changes the resolution would make to the policy. [1:22:01](#) Council chair David Erickson stated that he thought this was a good policy to protect everyone. Councilmember Mark Hurd agreed. [1:25:22](#)

B. Action: Motion made by Councilmember Karl Ward to approve Resolution 2024-05 amending Section VIII.AA of the County Personnel Policy and Procedure Manual Regarding Domestic Violence, Sexual Misconduct and Stalking; seconded by Councilmember Sandy Goodlander. [1:26:38](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

10. Initial Proposals for Consideration of Action ([1:27:18](#))

A. Ordinance 2024-03 **An Ordinance to vacate the county road right-of-way located South of Millville City along 500 East, South of 3800 South and North of 4200 South. Including the right-of-ways between the Blacksmith Fork River and 600 East.**

Discussion: Councilmember Mark Hurd asked if the surrounding cities agreed with the proposed change. [1:28:03](#) Council chair David Erickson asked if the landowners would feel limited on what they can do without a road there. [1:29:00](#)

Action: Motion made by Councilmember Sandy Goodlander to waive the rules and approve Ordinance 2024-03; seconded by Councilmember Kathryn Beus. [1:27:37](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd

Nay: 0

B. Resolution 2024-06 Appointing New Members to the Paradise Cemetery District

Motion passed during 8 B.

C. Resolution 2024-07 Opening the 2024 Budget ([1:31:29](#))

Discussion: Councilmember Karl Ward said that he appreciated Brittany in her clarity in how she puts all of this together. [1:31:45](#) Councilmember Barbara Tidwell asked why the trails were asking for so much money when they were receiving ARPA funds. Discussion ensued about the trails budget. [1:33:10](#) Councilmember Tidwell asked if any grants had been issued already. [1:34:38](#) Chair Erickson asked if the grants that have been applied would be issued this year. [1:36:09](#) Chair Erickson asked if these funds are from last fall when departments were asked to make cuts in their budget. [1:39:18](#) Councilmember Kathryn Beus requested adding an amendment to do a business climate survey to measure the health of an organization. [1:40:46](#) Brittany Kingston pointed out the RAPS and AARPA funds awarded to the trails department last year are included in the budget. [1:43:56](#)

Action: Motion made by Councilmember Kathryn Beus for amendments; for \$3000 to conduct the business climate survey, and for the corrections Brittany Kingston spoke to. Seconded by Mark Hurd. [1:42:56](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

Councilmember Sandy Goodlander asked Sheriff Jensen if the total from budget amendments 8 & 9 is what it's costing to do the school resource officer legislation. [1:44:19](#) Council Chair David Erickson asks if this would be made up with the contracts with the schools. [1:46:03](#) Sherriff Jensen discussed the changes within the school resource officer legislation. [1:47:05](#)

Chair Erickson asked Public Defender Mike McKinnis how the budget changes would affect current contracts. [1:48:36](#) Chair Erickson mentioned preparing for next year's budget to guarantee it is turned in on time. [1:49:40](#) Councilmember Sandi Goodlander asked how many contracted public defenders the county had. [1:50:40](#) Councilmember Kathryn Beus asked if the local economy was having an affect on obtaining and keeping public defenders. [1:51:00](#) Councilmember Nolan Gunnell asked what each public defender's contract entailed. [1:52:12](#) Councilmember Gunnell asked Dr. McKinnis which percent of the county's cases are covered by public defenders. [1:53:36](#) Councilmember Barbara Tidwell asked if public defenders' contract with the county was on top of their other work for other law firms. [1:55:13](#) Chair Erickson asked for some clarification on what the public defenders' contracts covered. [1:56:30](#) Council Karl Ward asked about the difference in pay for Davis and Cache. [1:57:45](#) Chair Erickson confirmed that #37 went through the appropriations committee [1:59:42](#)

Councilmember Sandi Goodlander asked to have further discussion on #37. Discussion among council ensued about county vehicles. Discussion will continue at the next meeting. [2:01:34](#) .

Action: Motion made by Councilmember Karl Ward to suspend the rules and approve Ordinance 2024-07; seconded by Councilmember Barbara Tidwell. [2:00:53](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

Action: Motion made by Councilmember Nolan Gunnell to amend main motion and approve budget excluding 37 until next budget opening. Seconded by Councilmember Barbara Tidwell [2:06:55](#).

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

D. Amendment to 2024 Council Meeting and Holiday Schedules [2:08:06](#)

Micah Safsten informed council the holiday schedule will follow the state observed holidays and Juneteenth will be Monday June 17th. [2:09:05](#)

Action: Motion made by Chair Erickson to approve Ordinance/Resolution; seconded by Councilmember Sandi Goodlander. [2:09:20](#)

Motion passes.

Aye: 7 David Erickson, Barbara Tidwell, Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, Mark Hurd
Nay: 0

11. Other Business [2:09:38](#)

- A. UAC Building Utah Conference *April 10-11, 2024*
- B. UAC Management Conference *April 30 – May 1, 2024 in St. George*
Barbara, Karl, Dave (?), Mark, Kathryn, Sandi
- C. Smithfield Health Days Parade *May 11, 2024 at 10:00am*
- D. Richmond Black & White Days Parade *May 18, 2024 at 5:00pm*

12. Councilmember Reports [2:09:40](#)

Mark Hurd – He enjoyed the Northern Utah Water Users Conference and discussed what he learned. [2:09:46](#)

Nolan Gunnell – He expressed his appreciation to County employees. [2:13:09](#)

Kathryn Beus – She agreed with Nolan Gunnell. [2:14:12](#)

Barbara Tidwell – She added her appreciation as well. [2:14:19](#)

Sandi Goodlander – She enjoyed attending the Cache Visitor’s Bureau’s meeting where they handed out local grants. She has met with the county treasurer and is learning a lot. She was able to attend the mental health court’s graduation and was so impressed. She also enjoyed attending an award ceremony for a Vietnam veteran. [2:14:44](#)

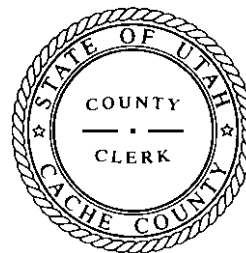
Karl Ward – Appreciated the support that Vietnam veterans have been receiving. Audit committee was cancelled. He expressed how he hopes the council can make some improvements to the county’s culture. [2:16:33](#)

David Erickson – He appreciated the council’s combined support of the county employees. He also had a good discussion with Governor Cox. [2:18:22](#)

Adjourn: 7:30 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: Dianna Schaeffer,
Acting Clerk/Auditor
Cache County Council



CACHE COUNTY COUNCIL

March 18, 2024 at 3:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Nolan Gunnell, Councilmember Kathryn Beus and Councilmember Mark Hurd.

MEMBERS EXCUSED: Chair David Erickson, Vice-Chair Barbara Tidwell, and Councilmember Kathryn Beus.

STAFF PRESENT: County Clerk David Benson, Election Supervisor Michelle Stanger, and Deputy Clerk LaChelle Enright.

OTHER ATTENDANCE:

Council Meeting

1. **Call to Order 3:00p.m.** – Councilmember Karl Ward

2. **Certification of the 2024 Cache County Democratic Presidential Primary:** [:15](#)

Discussion: [:39](#)

Clerk, David Benson began by stating the purpose of the presentation was to certify the 2024 Democratic Primary Presidential Election. He introduced present staff and gave credit to the other clerk/election staff. He addressed the chair, pointing out the election certification form included with the packet. Benson proceeded, mentioning that this election was a simple one as it was limited to the one office for the Democratic Primary Presidential Election. He started with the Canvas Audit Report and explained it was successfully completed on Friday, March 15, 2024. He further explained that there were three batches reviewed, with a total of 64 ballots. He said that ballots were inspected both in their digital version and paper versions to ensure they were congruous. Signatures were also double-checked and audited.

Councilmember Sandy Goodlander inquired about page three. [2:45](#)

Clerk Benson moved to page 3 and 4, explaining that those pages were a summary of the results themselves. He said there were over 6,000 registered Democratic voters. Of those they counted 1,764 ballots. Eight of them were blank and the total turnout was 29.3%. He relayed that of the votes, Joseph Biden received 1,467 of those. [2:53](#)

Councilmember Sandy Goodlander asked for more explanation with regard to the number of ballot histories. [3:43](#)

Clerk Benson answered that the number of ballots counted are the number of ballots that went through the tabulation machines and received votes, but that 7 of the ballots did not receive voter credit. He went on to explain that, although their vote was counted, they wouldn't have a history of them voting at that specific election. He explained that from time to time the ballots may get jammed in the ballot verifier machine and when this happens the imprint stamped on the ballots can get skewed making it impossible to read them and enter the voter credit in the database. [3:49](#)

Councilmember Karl Ward inquired as to how that vote is counted. [4:56](#)

Clerk Benson assured that it was counted, but that there won't be a history of it documented. [5:00](#)

Election Supervisor, Michelle Stanger added that in the next election, they will be reconciling the batches daily in order to know each day whether there are any missing histories. [5:31](#)

Councilmember, Nolan Gunnell inquired regarding specifics as to whether the blank ballots were signed and Benson answered that they were not marked, but signed. [6:22](#)

Clerk Benson proceeded on to the portion of the packet which contained a statistical breakdown. He pointed out some items already covered. There were 54 ballots that came in past the postmark deadline and 5 provisional ballots. He was asked about provisional ballots and he answered that a provisional ballot is used when someone has not received a ballot, but would like to vote. In most cases, this happens because they were not registered to vote. So they are registered right there on the spot. [6:44](#)

After a short discussion between Karl and David regarding the 29% calculation, Benson moved on to comment that it was a little bit lower than what was seen last year, but that it was simply a primary with one candidate. He then covered the last pages of the report which included the reconciliation document. He mentioned that the statistics were very similar but in

different formats. He pointed out the totals on how the ballots came in and mentioned that there were 939 ballots that came in the mail of which there were 733 from the ballot boxes. He added that with the totals combined with the early voters, those who voted on Election Day and so forth, the total was 1,764. He continued with the next page and explained that it was the same number broken down by dates that ballots were processed also noting a table reflecting the replicated and adjudicated ballots. [8:27](#)

Councilmember Karl Gunnel requested explanation regarding the adjudicated ballots. [9:51](#)

Michelle Stanger explained that adjudicated ballots are those where they've already gone passed the tabulation machine step, but there's a reason the machine could not read it. So those ballots were physically reviewed in order to determine the voter's intent and ensured that they were tabulated. [10:03](#)

Councilmember Mark Hurd added that a frequent example would be where somebody has put an X instead of filling in the circle and that the machine has rejected it, but that human eyes can clearly determine the intent. [10:44](#)

Clerk Benson finished with noting that the last document detailed how they had received ballots daily. [11:00](#)

Michelle Stanger commented that this was something the clerk's office had been asked to improve on and she felt they'd done a great job on this. [11:10](#)

Clerk Benson concluded the report. [11:32](#)

Action: Motion made by Councilmember Kathryn Beus to certify the 2024 Cache County Democratic Presidential Primary Election and seconded by Karl Ward.

Motion passes.

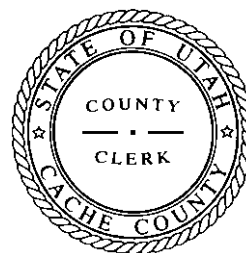
Aye: 5 Kathryn Beus, Nolan Gunnell, Sandi Goodlander, Karl Ward, and Mark Hurd

Nay: 0

Adjourn: 3:15 PM

APPROVAL: David Erickson, Chair
Cache County Council

ATTEST: David Benson, Clerk
Cache County Council





**CACHE COUNTY
RESOLUTION NO. 2024 - 08**

A RESOLUTION ORGANIZING THE INTRODUCTION, FORMAT, AND TABLE OF CONTENTS OF THE COUNTYWIDE POLICY MANUAL FOR CACHE COUNTY

- (A) WHEREAS, Resolution 2023-28 of the Cache County Council created a Countywide Policy Manual for Cache County; and
- (B) WHEREAS, many existing policies of Cache County have been passed, but are not housed in a central location; and
- (C) WHEREAS; the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties pursuant to Utah Code § 17-53-223(1);

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1:

The Countywide Policy Manual for Cache County is hereby organized in the format found below as **Exhibit A**.

SECTION 2:

No amendments to this Countywide Policy Manual shall be made, unless passed by resolution of the Cache County Council.

SECTION 3:

This Countywide Policy Manual shall be made publicly available on the Cache County website.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
David Erickson				
Sandi Goodlander				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				



**CACHE COUNTY
RESOLUTION NO. 2024 - 08**

Mark Hurd				
Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
Dianna Schaeffer, Acting County Clerk



**CACHE COUNTY
RESOLUTION NO. 2024 - 08**

EXHIBIT A



Countywide Policy Manual

March 2024



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Introduction

The Countywide Policy Manual for Cache County was created by the Cache County Council on December 12, 2023 with Resolution 2023-28. Under Utah Code § 17-53-223(1), the County Council may pass all ordinances and rules and make all regulations, not repugnant to law, necessary for carrying into effect or discharging its powers and duties. The Countywide Policy Manual will serve as a central location for all such policies, aside from those included in the Cache County Personnel Policy & Procedure (PPP) Manual.

While the PPP Manual serves to establish only those county policies related personnel matters, and those administered by the Office of Personnel Management, the Countywide Policy Manual serves to establish any other policies the County Council passes through resolution.